

**The Quality Requirements listed below are applicable to the Purchase Order to the extent specified.**

**Applicability: Unless otherwise noted on the Purchase Order.**

General: 1-16

Fabrication, Plating: 1-4, 6-14, 21-27

Calibration: 1-9, 11, 12, 27, 40

Packaging: 1-9, 41

Others: As noted on the Purchase Order

1. Robert M. Hadley Co., Inc. is an affirmative action employer and abides by the regulations referenced below. Accordingly, the EEO and the NLRA language below must be entered in any purchase order, contract, or subcontract that we enter with your company. As our supplier, you are also required to abide by these regulations.
  - a. 41 CFR. Section 60-1.4(a) (7), 60-250.4 as amended (41 CFR 61-300) and 60-741.4, if applicable.
  - b. 29 CFR Part 471, Appendix A to Subpart A, if applicable.
2. Supplier shall ensure their personnel are aware of:
  - Their contribution to product or service conformity;
  - Their contribution to product safety
  - The importance of ethical behavior.
3. Supplier shall ensure requirements of this purchase order are reviewed and understood. Concerns, waivers and change requests shall be brought to the attention of the buyer on a timely manner. A purchase order amendment shall be issued to effect changes
4. Personnel Certification.  
Supplier shall ensure its personnel are qualified to perform their required tasks and responsibilities.
5. Supplier Inspection of Supplies  
The supplier shall provide and maintain an inspection system and shall submit products that are in conformity with Purchase Order requirements. Supplier shall maintain controls and perform all necessary inspections and tests required to substantiate product conformance requirements.
6. Certificate of Conformance.  
Each shipment shall be accompanied by a legible and signed Certificate of Conformance (or supplier equivalent form). Certification shall provide information that the items supplied are in conformance with the requirements as specified in the purchase order. Records shall be maintained to support supplier's certification. Supplier may submit supplemental certifications (e.g. manufacturer's certs, raw material certs, test reports, etc.) in addition to the required Certificate of Conformance.
7. RMHco, Customer, Government or Regulatory Surveillance – Right of Access  
RMHco, its customers, Government or regulatory agency personnel reserves the right of conducting quality audits, review of records, witnessing and/or conducting inspections and tests, for assuring items supplied meet the Purchase Order requirements, to all facilities involved in the Purchase Order.
8. Nonconforming Materials.  
Items that are not in conformance with the requirements of this Purchase Order shall not be shipped without the prior approval of RMHco. All items rejected by RMHco and which are subsequently resubmitted by the supplier shall bear a particular indication of such resubmission on those items and on the shipping document. Reference shall be made to the RMHco rejection documents and evidence given that the causes for rejection have been corrected.
9. Corrective Action.  
When required, supplier shall provide corrective action response within 30 days upon issuance or as noted on the RMHco corrective action request.
10. Counterfeit Electronic, Parts and Materials Avoidance.  
Suppliers shall ensure materials supplied are procured only through Original Equipment Manufacturers (OEMs)/Original Component Manufacturers (OCMs) or their franchise dealer or distributors unless pre-approval has been granted by RMHco.
11. Preservation and Packaging.  
Unless otherwise specified, the supplier shall use good commercial practices for preservation and packaging of materials supplied to RMHco.
12. Foreign Object Damage (FOD) Control.  
Suppliers shall ensure products supplied to RMHco are free of foreign debris. An appropriate FOD prevention program shall be established and as a minimum, include personnel awareness training.
13. Prohibited Materials.  
All construction and finishes containing zinc, pure cadmium or un-plated brass are prohibited. Tin plating and finishes shall have GREATER THAN 3% lead content.
14. Conflict Minerals/Metals.  
Supplier shall ensure materials supplied are DRC conflict-free. (Section 1502 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, HR 1473)
15. Limited-life Materials.  
Limited-life materials shall be identified by either the date at which the useful life was begun or until which date the useful life will be expended, and which environmental conditions are applicable. Temperature sensitive materials shall be packaged and protected during shipment.
16. Magnet Wires (for magnet wire orders only).  
Magnet wires shall be in accordance with MW-1000 or as specified on the Purchase order. Certification shall include wire manufacturing date information and shall not exceed one (1) year from date of manufacture.
- 17-19. Un-assigned
20. Supplier's Quality Management System  
Latest ISO9001 or AS9100 Quality System is required. A valid third party certification should be available upon request.
21. Supplier's Quality Assurance System.  
Mil-I-45208, ISO9001, AS9100 or equivalent industry Quality standard. Measuring and Test equipment used for inspection and acceptance of products shall be calibrated IAW ANSI NCSL Z-540.1 or equivalent industry calibration system, and standards traceable to NIST.
22. Supplier shall only utilize sub-tier suppliers and process sources as noted on the purchase order and/or RMHco drawing. Supplier shall also flow down to their suppliers the applicable requirements of this Purchase Order.

23. Cyber Security  
Supplier shall be in conformance with DFARS 252.204-7012 - Safeguarding Covered Defense Information and Cyber Incident Reporting
24. Design or Process Change.  
The supplier shall not implement any changes to drawings or specifications supplied by RMHco without written approval from RMHco. For products controlled by supplier or for functionally disclosed items, all changes to the design, parts, materials, suppliers, or fabrication methods or processes since the last shipment, shall be approved by RMHco.
25. Change of Manufacturing Facility.  
The supplier shall notify RMHco when operations being performed in producing this order are moved to another facility, having a separate street and/or city address. Supplier shall also notify RMHco when operations are being performed by a supplier sub-tier.
26. Revision Control.  
Unless otherwise specified, drawing, specifications and other relevant data shall be in accordance with the latest revisions.
27. Records Retention.  
Supplier shall maintain manufacturing and inspection records for a minimum of 15 years from the close of the Purchase Order, and requires RMHco's written permission for the destruction of such records at any time following the above stipulated retention period.
- 28-29. Un-assigned
30. RMHco Source Inspection.  
RMHco inspection is required prior to shipment from supplier's plant. RMHco must be notified at least 24 hours in advance of when the item is ready for source inspection. The extent of RMHco source inspection is noted below:  
a. In-process Inspection or test  
b. Final Inspection or test  
c. In-process and Final Inspection or test
31. Government Source Inspection.  
Government inspection is required prior to shipment from supplier's plant. Upon receipt of an RMHco order, the supplier shall promptly notify the government representative who normally services the supplier's plant, for coordination with and the scheduling of government inspection on-site at supplier's facility. Notify buyer immediately in the event the government representative or office cannot be located.
32. Raw Materials.  
a. Chemical and physical test results shall be submitted. Purchased raw materials which are required of satisfying the documented specification shall be accompanied by a detailed analysis report.  
b. Records of detailed results of chemical and physical analyses and certification or raw materials that satisfy specification requirements identified in the manufacture of articles purchased on RMHco's purchase order shall be maintained by the supplier.
33. Lot Traceability.  
Supplier shall provide lot traceability for materials supplied. Traceability information shall be indicated on the Certificate of Compliance.  
a. Materials supplied may be from multiple lots. However, materials shall be segregated and identified.  
b. Materials shall be from a single lot.
34. Inspections Performed.  
Evidence of specific tests or inspections shall be furnished to RMHco. Inspection records shall be maintained by the supplier, adequate to ascertain the quality level of production processes.
35. First Article Inspection  
First Article Inspection Report (FAIR) is required. FAIR per AS9102 or RMHco approved equivalent shall be shipped with the items ordered.
36. Product Sample.  
Supplier shall provide samples for design approval, inspection/verification, investigation, or auditing.
37. Statistical Process Control (SPC).  
When specified, Supplier shall contract the RMHco buyer for instructions prior to manufacturing of the product.
- 38-39. Un-assigned
40. Calibration.  
Calibration facility shall be in conformance with ANSI NCSL Z-540.1, ISO/IEC 17025, or equivalent industry standard. Calibration standards shall be traceable to NIST. In addition:  
a. Supplier shall promptly inform RMHco when an Out of Tolerance condition is observed.  
b. A certificate of calibration shall be provided and signed by the supplier's authorized personnel.
41. Packaging.  
Package products as noted on the Purchase Order.